From:	Hussain, Lila (CII)
To:	Reilly, Catherine (CII)
Subject:	FW: Room Booking for a Warriors meeting Nov 6th at 5:00pm
Date:	Monday, October 27, 2014 4:56:22 PM

Catherine,

What is this meeting for?

From: Jones, Natasha (CII)
Sent: Monday, October 27, 2014 4:04 PM
To: Hussain, Lila (CII)
Cc: Reilly, Catherine (CII)
Subject: Room Booking for a Warriors meeting

Hi Lila,

Courtney reserved 5080 on November 6th from 5:00 until 8:00 for her CAC meeting.
I can check Atrium room on the second floor and check rooms availability at the City Hall.
I can also look up what other dates 5080 is available if you give me a timeframe. Catherine mentioned that the date is somewhat flexible.

Please let me know how to proceed.

Thank you.

NATASHA A. JONES
Office of Community Investment and Infrastructure
City and County of San Francisco
One South Van Ness, 5th Floor
San Francisco, California 94103
P 415.749.2470
F 415-749-2585
E natasha.jones@sfgov.org

From: Reilly, Catherine (CII)
Sent: Friday, October 24, 2014 3:35 PM
To: Jones, Natasha (CII)
Cc: Hussain, Lila (CII)
Subject: Room Booking

Thanks for helping out on this while I'm gone. I'm looking to book 5080 from 5 until 6.30 on Thursday November 6th for a Warriors meeting. I appreciate you working with Ferry to figure out why nothing shows available at that time.

Catherine Reilly
Project Manager
Office of Community Investment and Infrastructure (OCII)

Successor Agency to the Redevelopment Agency of the City and County of San Francisco
1 South Van Ness Avenue, Fifth Floor
San Francisco, CA 94103
415-749-2516 (direct)
http://www.sfredevelopment.org/

PLEASE NOTE I WILL BE OUT OF THE OFFICE MONDAY OCTOBER 27th, RETURNING THURSDAY, NOVEMBER 6th